



FINANCIAL INSTITUTION BOND, FORM NO. 14

APPLICATION FOR MUTUAL FUND MANAGERS/DEALERS, INVESTMENT COUNSELLORS, PORTFOLIO MANAGERS, INTRODUCING BROKERS AND SIMILAR TYPE OPERATIONS

ATTACH TO THIS APPLICATION:

- (i) Most recent Annual Report including Financial Statements.
(ii) Latest external Auditor's memorandum to Management on internal controls along with Management's response or a letter from your Auditor stating one was not issued.
(iii) For new operations, attach copies of the applications submitted to the Securities Commission for registration.

ALL QUESTIONS MUST BE ANSWERED.

Corporate Information

1. (a) Application is made by: _____

(List All Insureds to be covered, including Employee Benefit Plans)

(b) Principal Address: _____

(herein called Insured) for a Financial Institution Bond, Form No. 14, to become effective as of 12:01 a.m. on:

Date Insured was established: _____

Name of prior carrier: _____

2. Insured is a (check all appropriate categories):

- Mutual Fund Dealer, Investment Counsellor, Portfolio Manager, Mutual Fund Manager, Introducing Brokers

Other: _____

3. List exchanges or self-regulatory organizations of which the Insured is a member:

4. What is the percentage of business in:

Canada? _____ United States? _____ Other? (Please specify country) _____

5. For all Insureds, show the total number of:

Number of:

(a) Officers and employees, retained attorneys and persons provided by employment contractors (excluding agents): _____

(b) Agents (if coverage is desired, please complete the attached Supplemental Application): _____

Total of (a) and (b): _____

(c) Locations (other than the Home Office of the Insured first named): _____

(d) Locations outside of Canada, please list: _____

6. Complete the following for forms and amounts of coverage desired:

Basic Form of Coverage

Amount

(a) Basic Bond Coverage (Insuring Agreements A, B and C): \$ _____

Optional Forms of Coverage

(b) Is Insuring Agreement D - Forgery or Alteration Coverage desired? Yes No \$ _____

(c) Is Insuring Agreement E - Securities Coverage desired? Yes No \$ _____

(d) Is Computer Systems Fraud Coverage desired? Yes No \$ _____

(e) Is Extortion – Threats to Persons & Property desired? Yes No \$ _____

Other (specify): _____ \$ _____

Deductible Options: (1) \$ _____ (2) \$ _____

Please Note: Actual Limits provided may differ from those Requested and will be indicated in the Declarations of the Bond.

Audit Procedures – External

7. (a) Is there an annual semi-annual audit by an independent firm of Chartered Accountants? Yes No

If Yes, is it a complete audit made in accordance with Canadian generally accepted auditing standards and so certified? Yes No

If No, explain the scope of the C.A.'s examination: _____

(b) Is the audit report rendered directly to all partners if a partnership or to the Board of Directors if a corporation? Yes No

(c) Name and location of C.A.: _____

(d) Date of completion of the last audit by C.A.: _____

(e) Has there been any change in outside auditing firm in the last 3 years? Yes No

If Yes, explain: _____

Internal Controls – Other than Audit Procedures

8. (a) Are all outgoing cheques countersigned? Yes No

If No, explain: _____

(b) How are cheques guarded to avoid loss or misplacement? _____

(c) Is the sequence of cheque numbers carefully observed to ensure proper accountability? Yes No

(d) If cheque-signing machines are used, describe control over signature plates: _____

(e) If facsimile signatures are used, are such signatures subject to dual control and password protected? Yes No

If No, describe controls over such facsimile signatures: _____

(f) For (d) and (e) above, what control is there over the number of items processed using cheque signing machine or facsimile signatures: _____

(g) Are all incoming cheques and drafts immediately endorsed "for deposit only"? Yes No

(h) Are bank reconciliations completed by person(s) not authorized to make deposits or withdrawals? Yes No

If No, who (name and position) reviews and approves bank reconciliations? _____

Customer Accounts

9. (a) Are monthly statements (whether or not there was activity in the account) mailed directly to all customers? Yes No

If Yes, are they mailed by the Fund Manager or the Insured ?

If not mailed monthly, explain: _____

(b) Are statements sent independent of the direction of the customer's representative? Yes No

(c) Does an officer or partner reconcile differences reported by customers? Yes No

(d) Are all cheques issued by clients made payable directly to the mutual fund manager? Yes No

(e) Are any cheques made payable directly to the Insured? Yes No

If Yes, explain: _____

(f) Are there any physical securities or mutual fund certificates handled on the premises? Yes No

If Yes: (a) what is the maximum daily exposure? \$ _____

(b) are they subject to joint control? Yes No

Personnel

10. (a) Do you require annual vacations of at least two consecutive weeks for all personnel? Yes No

If No, explain: _____

(b) Do you verify the business history of each prospective employee for the last five years preceding his/her employment with your firm? Yes No

If No, explain what procedure is followed: _____

(c) Are employee's accounts allowed? Yes No

If Yes, are ledger cards of such accounts segregated and frequently reviewed by an officer? Yes No

(d) Are the major shareholders working full-time in the firm? Yes No

11. (a) Has there been any change in controlling ownership or management within the past three years? Yes No

If Yes, explain: _____

(b) Current ownership structure, including name and percentage held. If necessary, please attach a separate page:

12. Has any insurance similar to the type being requested in this application been declined or cancelled during the past six years? Yes No

If Yes, explain: _____

13. (a) List all claims that have occurred during the past six years, whether reimbursed or not, and
 (b) List all losses or situations, similar in type to claims which could fall within the scope of the bond being applied for in this application, that have occurred during the past six years, whether reimbursed or not:

Check if None

Date Of Loss	Type of Loss	Amount of Loss	Amount Recovered from Insurance	Amount Recovered from other than Insurance	Amount of Loss Pending	If Loss occurred at other than Main Office, state Location
			\$	\$	\$	
			\$	\$	\$	
			\$	\$	\$	
			\$	\$	\$	

14. Is your firm or anyone in your firm, expected to be, currently is or, within the past three years, been under any increased, special or non standard reporting or licensing requirement or control of any sort, to any regulatory or governing bodies? Yes No

If Yes, give complete details:

Special Conditions	Reason

PLEASE NOTE:

All provisions contained in the various forms issued under this contract shall be deemed to be contained in the present application for insurance. Completion of this application does not bind the Underwriter to provide the insurance requested.

The Insured represents that the information furnished in this application is complete, true and correct. Any misrepresentation, omission, concealment or incorrect statement of a material fact, in this application or otherwise, shall be grounds for the rescission of any bond issued in reliance upon such information.

Signature	Date
Name	Title



SUPPLEMENTAL AGENTS APPLICATION

ATTACH TO THIS SUPPLEMENTAL APPLICATION:

- 1. Copy of Standard Agent Contract or Agreement.
2. Copy of Customer Application for products and/or services offered by the Agent(s) on behalf of the Insured.

ALL QUESTIONS MUST BE ANSWERED.

Please Note: Agent means a natural person, firm or corporation engaged or authorized by written agreement with the Insured to (please provide a description of the services provided by such Agents below):

Blank lines for providing a description of services provided by agents.

The term Agent shall be deemed to include the partners, officers and employees of such Agent and all such persons shall collectively be deemed to be one person.

1. Explain fully the Insured's control over its Agents:

- (a) Does a contract or agreement exist between you (the Insured) and your Agent(s)? Yes [] No []

If Yes, attach a copy.

If No, explain: _____

- (b) Is the customer required to complete an application for products / services being offered through your Agents? Yes [] No []

If Yes, does the application specify that all cheques be made payable to the Insured or another Financial Institution? Yes [] No []

- (c) Are there other means of payment? Yes [] No []

If Yes, explain: _____

- (d) How does the Insured know that it is receiving payment on new accounts? _____

- (e) Does the Insured send a verification statement to its clients on all new business? Yes [] No []

Do these verification requests contain instructions to report discrepancies to a named person other than the Agent? Yes [] No []

2. How are commissions paid to Agents:

- (a) Deducted by Agent? Yes [] No []

- (b) Paid by Insured to Agent? Yes [] No []

3. (a) What investigation is made prior to issuing a contract or agreement to a prospective Agent?

Blank lines for describing the investigation process.

- (b) Is the Agent's personal financial information obtained? Yes [] No []

(c) Is there a periodic review of Agents? Yes No

If Yes, how often? _____

4. (a) List all claims involving agents that have occurred during the past six years, whether reimbursed or not, and
 (b) List all losses or situations involving agents, similar in type to claims which could fall within the scope of the agents coverage being applied for in this application, that have occurred during the past six years, whether reimbursed or not:

Check if None

Date Of Loss	Type of Loss	Amount of Loss	Amount Recovered from Insurance	Amount Recovered from other than Insurance	Amount of Loss Pending	If Loss occurred at other than Main Office, state Location
			\$	\$	\$	
			\$	\$	\$	
			\$	\$	\$	
			\$	\$	\$	

5. Is your firm or anyone in your firm, expected to be, currently is or, within the past three years, been under any increased, special or non standard reporting or licensing requirement or control of any sort, to any regulatory or governing bodies? Yes No

If Yes, give complete details:

Special Conditions	Reason

PLEASE NOTE:

All provisions contained in the various forms issued under this contract shall be deemed to be contained in the present application for insurance. Completion of this application does not bind the Underwriter to provide the insurance requested.

The Insured represents that the information furnished in this application is complete, true and correct. Any misrepresentation, omission, concealment or incorrect statement of a material fact, in this application or otherwise, shall be grounds for the rescission of any bond issued in reliance upon such information.

Signature	Date
Name	Title